

Message

**From:** Freeman, Lauren (POL) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=LAUREN.FREEMANE0B]  
**Sent:** 2/21/2013 2:11:18 PM  
**To:** Hanchett, James (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=James.Hanchett]  
**Subject:** RE:

Good Morning Jim,

I received your reimbursement form from Ken in January...however at this point, I am unable to submit memberships for reimbursement until we are secure with our budget. It has only been a few years that we've reimbursed for memberships, due to the available money we had, and typically does not happen until we get closer to the end of the fiscal year. An email will go out, informing everyone when/if this will happen.

However...I'm glad you emailed me. Looking at your paperwork, I only have the form. Would you be able to send me a receipt? I know it was a while back...

Thanks, and please let me know if you have any questions.

-Lauren

-----Original Message-----

**From:** Hanchett, James (DPH)  
**Sent:** Thursday, February 21, 2013 8:34 AM  
**To:** Freeman, Lauren (POL)  
**Subject:**

Hi Lauren,

I submitted an employee reimbursement to Ken in November for my membership to the American Chemical Society. I don't think I have been reimbursed. Did you receive it or did I use the wrong form? Thank you,

James Hanchett  
Amherst Drug Laboratory  
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